

## St Aidan's Health & Safety Committee Report, 2022 AGM

**Exterior Lighting** for the purpose of security and providing good illumination on the pathways around the hall, gathering area and the church has been greatly improved following the adjustment and replacement of security light fittings. The one remaining dimly lit area will be addressed when scaffolding is available.

**Personal Security.** During the year the parish acquired two remote control security devices. The small device is worn on a lanyard around neck and when pressed sounds the security alarm system enabling assistance to be provided. Anyone coming on site to the church, hall or mission shop who would like the added assurance of this safety device may obtain use of it by contacting the office. This measure was put in place as part of the diocese guidance on Working Alone.

**Diocese Health & Safety Visit.** A representative of the diocese Health and Safety committee undertook a routine visit to St Aidan's on 25 August to review St Aidan's compliance with diocese health and safety policies. In preparation for the visit, we addressed any known issues. Hazard management clip boards and evacuation instructions were posted in the appropriate locations. Documentation on fire-drills and hazards were reviewed. The main recommendation following the visit was that regular fire-drills need to be conducted. These had become less frequent due to disruptions experienced during the Covid period. A fire evacuation drill is scheduled for November and six monthly thereafter.

**Handrails at Clergy House** have been fitted at the front and rear steps to address a safety concern and provide support for those negotiating the steps.

**Safety Services Limited** is the fire systems service provider for the parish. They have completed the periodic check of building fire sensors, sirens and extinguishers in the administration block, hall and church. Where necessary, fire extinguishers have been repositioned or new ones installed to give the extinguishers greater visibility and accessibility in a fire.

**Fire Panel Monitoring.** As an additional fire safety measure, the hall/church fire safety panel will be externally monitored by our security firm commencing mid-November. This will enable assistance to be telephoned directly should a fire activation occur.

**Anti-bullying, Harassment and Discrimination posters** have been printed and displayed in the church and hall areas as reminders that these behaviours are not tolerated, and that support is available if they are observed or experienced by anyone who works, worships or volunteers within a church community. This is a diocese health and safety directive to which all ministry units must comply.

**Covid-19 Notification.** Over the course of the year the Auckland District Health Board contacted the parish on several occasions to notify that a Covid-19 positive case had attended at our church. For reasons of privacy the details of the individual(s) were never disclosed to us. This necessitated the notification to all parishioners, mainly through Mail Chimp, that they may have been exposed to an active Covid-19 case. From what we are aware, thankfully, no one became infected with Covid-19 as a result of attending St Aidan's.

**Diocese Health & Safety.** During 2022 we have continued to remain in communication with the diocese H&S office receiving and acting upon its advice.

Rev'd Kerry Davis, Desré Simpson, David Jamison, Julie Barnes  
St Aidan's Health & Safety Committee  
November 2022